|  |  |  |  |
| --- | --- | --- | --- |
| **QSE: Organization** | | | |
| **Components** | **Is content contained in one or more of your controlled document(s)?** | | **Notes** |
| **Yes** | **No** |
| “Commitment to quality and good professional practice” |  |  |
| “Design of organizational structure to ensure quality” |  |  |
| “Effective implementation”  of QMS |  |  |
| “Allocation of resources” to support QMS |  |  |
| “Planning for quality” |  |  |
| “Management review” |  |  |
| “Communication” |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **QSE: Customer Focus** | | | |
| **Components** | **Is content contained**  **in one or more of your controlled document(s)?** | | **Notes** |
| **Yes** | **No** |
| “Identifying customer  and user expectations” |  |  |
| “Laboratory’s capability to meet customer expectations” |  |  |
| “Measuring customer  and user satisfaction” |  |  |
| “Recording and managing complaints” |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **QSE: Facilities and Safety** | | | |
| **Components** | **Is content contained in one or more of your controlled document(s)?** | | **Notes** |
| **Yes** | **No** |
| “Design and modification” |  |  |
| “Access” |  |  |
| “Use and maintenance” |  |  |
| “Communications system” |  |  |
| “Safety Programs:” | | | |
| “Biosafety” |  |  |  |
| “Chemical hygiene” |  |  |
| “Occupational health, laboratory accidents, illnesses” |  |  |
| “Hazardous waste management” |  |  |
| “Fire prevention” |  |  |
| “Emergency management: preparedness, response, mitigation, and recovery” |  |  |
| “Radiation safety, as applicable” |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **QSE: Personnel** | | | |
| **Components** | **Is content contained in**  **one or more of your controlled document(s)?** | | **Notes** |
| **Yes** | **No** |
| “Job qualifications” |  |  |
| “Orientation of new personnel to organization” |  |  |
| “Management of personnel training” |  |  |
| “Assessment of competence” |  |  |
| “Continuing education and professional development” |  |  |
| “Performance evaluation” |  |  |
| “End of employment” |  |  |
| “Personnel files” |  |  |